*Persons who provide technical professional services in support of a suitably qualified person (SQP) are referred to by the administering authority as a ‘professional support team’. Members of a professional support team are considered as SQPs for their particular area of expertise.* *As such, professional support team members are required to comply with the requirements of a SQP for their area of expertise. For further information refer to “Guideline - Assessing a suitably qualified person” available on the department’s website.*

*In accordance with section 566 of the* Environmental Protection Act 1994 *(EP Act), the SQP must provide the administering authority with a declaration to accompany a document prepared by the SQP in relation to a regulatory function. Section 564 states that a regulatory function to be performed by an SQP means:*

*• conducting a site investigation*

*• preparing a site investigation report*

*• preparing a validation report*

*• preparing a draft SMP or a draft amended SMP.*

*A contaminated land investigation document, which needs to be prepared in accordance with section 389, can comprise any of the above documents or a combination of these.*

*This template is for use by a person acting as a SQP’s Professional Support Team to make a declaration under section 566 of the EP Act, which must accompany a contaminated land investigation document submitted to the administering authority.*

1. **Suitably qualified person (SQP) details**

|  |
| --- |
| FULL NAME      |
| COMPANY      |
| REGISTERED ADDRESS      | POSTCODE      |
| TELEPHONE      |
| EMAIL      |
| POSTAL ADDRESS (WRITE ‘AS ABOVE’ IF THE SAME AS REGISTERED ADDRESS)      | POSTCODE      |
| PRESCRIBED ORGANISATION (IN ACCORDANCE WITH SCHEDULE 14 OF ENVIRONMENTAL PROTECTION REGULATION 2019) OF WHICH I AM A MEMBER: (INCLUDE DETAILS OF THE TYPE OF MEMBERSHIP AND THE DATE THE MEMBERSHIP IS DUE FOR RENEWAL)       |

1. **SQP’s role in preparing the contaminated land investigation document.**

[ ]  I am a suitably qualified person who prepared specific components of the contaminated land investigation document. (Provide details below)

The contaminated land investigation document is comprised of:

[ ]  Site investigation report

[ ]  Validation Report

[ ]  Draft SMP

[ ]  Draft amended SMP

|  |
| --- |
| DETAILS OF THE CONTAMINATED LAND INVESTIGATION DOCUMENT (OR PART(S) THEREOF) THAT I PREPARED:*e.g. Title, date, version and where appropriate chapter, section* |

1. **Declaration**

I do solemnly and sincerely declare that:

* I have the following qualification(s) relevantto work I have completed for the contaminated land investigation document:

|  |  |  |  |
| --- | --- | --- | --- |
| **Identified knowledge area required**  | **Name of degree or post graduate qualifications (and major discipline of study if relevant)** | **Institution conferring the degree** | **Year of completion** |
|      *e.g. soil science and environmental chemistry* |      *e.g. Bachelor of Agricultural Science (majors in soil science and environmental chemistry)* |      *e.g. University of Queensland* |      *2005* |

* I have the following experience relevant to the work I have completed for the contaminated land investigation document

|  **Identified knowledge area required**  | **DETAILS OF PAST PROJECTS DEMONSTRATING EXPERIENCE IN THE IDENTIFIED KNOWLEDGE AREA** |
| --- | --- |
| **Nature of hazardous contaminant / notifiable activity** | **Site details** | **Role in project** | **Date finalised** | **Regulatory function under Ch. 7, Pt 8 of the EP Act (if applicable)** |
| **Lot and Plan reference** | **State** |
|      *e.g. soil science and environmental chemistry* |      *e.g. NA – 29 Petroleum product or oil storage* |      *Lot XX**SPXXXXXX* |      *QLD* |      *Soil sampling and analysis**Conceptual site model**Integration of site investigation report* |      *2019* |      *Site investigation* |

* I have not knowingly included false, misleading or incomplete information in the document.
* I have not knowingly failed to reveal any relevant information or document to the administering authority.
* The contaminated land investigation document (or part thereof which I have prepared) addresses the relevant matters for the function and is factually correct.
* The opinions expressed within the contaminated land investigation document (or part thereof which I have prepared) are honestly and reasonably held.

|  |
| --- |
| SQP’S NAME:       |
| COMPANY:      |
| SQP’S SIGNATURE:      |
| DATE:      |