

Attachment 11.2 Request for a Congratulatory Letter

Full name of person/couple celebrating birthday/anniversary

Please tick appropriate title Mr & Mrs Mr Mrs Ms Miss Dr

first name *last name*

first name *last name*

Residential address

Address for message (if different from residential address)

postcode

Anniversary/birthday

Wedding 50 years 60 years 65 years 70 years Other _____ years
Birthday 90 years 100 years Other _____ years

Verification provided

Wedding	Marriage certificate	Statutory declaration	Other
Birthday	Birth certificate	Statutory declaration	Other

Date of anniversary/birthday ____/____/____ Date message preferred ____/____/____
(if required earlier)

Contact details (person making request)

name *telephone*

address

email

The Queensland Government manages personal information in line with the *Information Privacy Act 2009*. We will use the personal information you have provided to prepare a Congratulatory Letter from the Premier of Queensland, and may forward when necessary, these details to other agencies including:

- the Department of Prime Minister and Cabinet
- the Governor-General of the Commonwealth of Australia
- Government House Queensland
- relevant State Electorate Office.

OFFICE USE ONLY	This form has been forwarded to the following offices:
<input type="checkbox"/> State Member	<input type="checkbox"/> Prime Minister
<input type="checkbox"/> Government House	

