

# HONOURING OUR VETERANS

## GRANTS PROGRAM 2026

### Terms and Conditions

The *Honouring Our Veterans Grants Program* (including the *Honouring Our Veterans Grants Program – Community Grants* and the *Honouring Our Veterans Grants Program – Capital Works Grants*) is conducted by the State of Queensland acting through the Department of the Premier and Cabinet ABN 65 959 415 158 in accordance with the respective Guidelines for each program and the following terms and conditions.

#### Definitions

In these terms and conditions:

**Applicant** means the organisation, or where relevant, the Auspice organisation, making the application.

**Application** means the official application for a grant submitted by the Applicant as part of the Honouring Our Veterans Grants Program.

**Closing Date** means 11:59 pm (Australian Eastern Standard Time) on Friday, 4 September 2026.

**DPC** means the State of Queensland acting through the Department of the Premier and Cabinet.

**Guidelines** means the Guidelines for the *Honouring Our Veterans Grants Program - Community Grants* and the Guidelines for the *Honouring Our Veterans Grants Program – Capital Works Grants*.

**Minister** means the Minister responsible for the *Honouring Our Veterans Grants Program*.

**Project** means the project or activity detailed in the Application for which the Applicant is seeking a grant.

**Personal Information** has the same meaning as in the *Information Privacy Act 2009 (Qld)*.

**Letter of Agreement** means the written agreement to be entered or that has been entered into, between DPC and each successful Applicant.

**Acquittal** means the discharge and settlement of the grant.

**Auspice Organisation** means a third-party organisation that manages the grant funding on behalf of the Applicant and accepts legal and financial responsibility for the grant.

#### Eligibility

Organisations making an application must meet the eligibility criteria outlined in the **Guidelines**.

The following are ineligible to apply:

- individuals
- organisations operating on a 'for profit' basis
- organisations that receive revenue from electronic gaming ( for the Community and Minor Capital works programs only)
- hospitals, nursing homes or health care centres
- state primary or secondary schools
- state or federal government departments or agencies
- government owned corporations
- organisations that have failed to comply with the terms and conditions of previously awarded grants from any Queensland Government grant program
- political parties.

#### Applications must:

- Be received by the Closing Date.
- Contain all required information specified in the Application form.
- Be submitted online through the SmartyGrants portal. Applications submitted through other means will not be accepted.

Applicants must declare any outstanding financial accountability, service delivery, or performance issues for funding previously provided to them by the Queensland Government. Additional performance criteria may be imposed at the discretion of DPC.

DPC's decision upon the eligibility of an Applicant or Application is final.

## Withdrawals

Applicants may withdraw their application at any time up to and including the Closing Date. After the Closing Date, applicants wishing to withdraw their Application must contact DPC via email at [honouringourveterans@premiers.qld.gov.au](mailto:honouringourveterans@premiers.qld.gov.au).

## Disclosure and Publication

By applying, the Applicant:

- authorises the use and/or publication of the Applicant's name (and where there is an auspice arrangement, the name of the Auspice Organisation) and project details for promotional or advertising purposes.
- consents to information provided in the Application and funding details being shared with Members of Parliament, the media, and other government entities for program administration purposes.
- acknowledges that information provided may be disclosed under the *Right to Information Act 2009 (Qld)*.
- warrants that the Applicant is not in breach of any law or requirement and that the use of information provided will not infringe the rights of any third party.

## Assessment

Applications will be assessed by an independent panel as outlined in the Guidelines. The Independent panel will assess Applications against the assessment criteria and will provide recommendations to the Director-General, DPC for approval. Applicants consent to information contained in the Application being provided to the independent panel and the Director-General, DPC.

All decisions and recommendations are final, and there is no process of appeal.

## Successful Applications

Successful Applicants must:

- enter into a Letter of Agreement with DPC. Provision of grant funding to the successful Applicant is conditional upon the Applicant agreeing to and signing the Letter of Agreement.
- obtain and provide copies of all necessary documents, permits, approvals and insurances required by the Letter of Agreement and DPC.
- acknowledge the Queensland Government's contribution in accordance with the requirements outlined in the Letter of Agreement.
- fulfil all reporting and acquittal requirements.
- return unspent funds or funds spent on unapproved purposes.

## Insurance

Successful Applicants must hold and maintain relevant insurances as specified in the Letter of Agreement.

## Payments, GST, and Reporting

Payments will be made in accordance with the GST and milestone payment requirements set out in the Guidelines and the Letter of Agreement.

Projects are expected to be completed within the time specified in the Letter of Agreement unless otherwise approved by DPC.

## Reservation of Rights

DPC reserves the right to administer the Honouring Our Veterans Grant Program and conduct the assessment and approval process in such manner as it thinks fit, in its absolute discretion, including but not limited to:

- amend the Guidelines, eligibility criteria, or assessment criteria.
- take into account any information from its own and other sources
- accept or reject any Application at its discretion.
- allocate funding based on program priorities and available resources.
- give preference by allocating weight to any one or more of the eligibility criteria or assessment criteria over other criteria
- seek clarifications or additional information from Applicants, or provide clarifications or additional information to any Applicant
- conduct due diligence investigations.
- require an Applicant to clarify or substantiate any claims, assumptions or commitment contained in an Application or provide additional information
- terminate or reinstate the **Honouring Our Veterans Grants Program**, or any part of it, at any time.

## DPC Discretion

Where DPC may exercise a right or discretion or perform an act or omit to perform an act, under the Guidelines, then DPC may do so at its sole and absolute discretion and is not obliged to take account the interests of a third party, including any Applicant.

## No Relationship and Liability

Applying does not create a legal relationship between the Applicant and DPC.

Other than as set out in the Guidelines or these Terms and Conditions, DPC is not liable for any costs, losses, or damages incurred by Applicants in preparing or submitting their Applications.

## Participation at Applicant's Cost

Applicants participate in the Application process at their own cost and risk.

DPC is not responsible for any costs incurred by Applicants, including those related to unsuccessful applications or program changes.

## Intellectual Property

Intellectual property rights in an Application remain the property of the Applicant.

The Applicant grants DPC a non-exclusive, royalty-free licence to use the intellectual property for program administration purposes.

## Law

The Guidelines and these Terms and Conditions are governed by the laws of Queensland.

## Acceptance

By submitting their Application, each Applicant warrants to DPC that the information contained in it is accurate and complete as at the date on which it is submitted and may be relied upon by DPC.

If an approved Project includes the construction of infrastructure on land not owned by the Applicant, the Applicant warrants that the Applicant has the right to access the land and construct, operate or maintain the infrastructure for not less than two years from completion of the project in relation to a Community grant or a Minor Capital Works grant, or for not less than five years in relation to a Major Capital Works grant.

By applying, the Applicant:

- warrants that the information provided is accurate and complete.
- acknowledges that DPC may rely on this information in assessing the Application.
- agrees to comply with these Terms and Conditions.

## Other

Additional Terms and Conditions will be included in the Letter of Agreement.

Complaints about the outcome of an Application can be made in accordance with DPC's complaints management policy, which is available at <https://www.premiers.qld.gov.au/about-us/contact-us/compliments-and-complaints.aspx>.