

# Gold Level plan

This form is designed to help you plan your Duke of Ed activities in consultation with your Duke of Ed Leader prior to starting your Gold Level. Once completed and signed by the Registered User and Duke of Ed Leader, please send to the Queensland Award Operating Authority (AOA) for approval.

## Registered User's details

Name		Date of birth	
Email		Phone	
Learner Unique Identifier (LUI) (10 numbers – not your USI)		Gold Level start date	
Duke of Ed Centre			

## Physical recreation

Activity chosen			
Goal/purpose			
Assessor name		Role/experience	
Assessor has provided to Duke of Ed Leader:	Signed Volunteer Code of Conduct	Blue Card	

## Skills

Activity chosen			
Goal/purpose			
Assessor name		Role/experience	
Assessor has provided to Duke of Ed Leader:	Signed Volunteer Code of Conduct	Blue Card	

## Voluntary service

Activity chosen			
Goal/purpose			
Assessor name		Role/experience	
Assessor has provided to Duke of Ed Leader:	Signed Volunteer Code of Conduct	Blue Card	

## Gold residential project

Activity chosen			
Goal/purpose			
Assessor name		Role/experience	
Assessor has provided to Duke of Ed Leader:	Signed Volunteer Code of Conduct	Blue Card	

FORM IS CONTINUED OVER THE PAGE

If you're unsure of activities, sections or requirements, please refer to the Handbook:

<https://dukeofed.com.au/resource/handbook/>

### Practice Adventurous Journey

Activity chosen		Location	
Goal/purpose			
Supervisor name		Role/experience	
Is this journey an Adventurous Project?	Yes	No	<b>Note:</b> Adv Projects require prior AOA approval. Please send details with plan.

### Qualifying Adventurous Journey

Activity chosen		Location	
<b>Note:</b> if this activity is different from your Practice AJ it will not be approved			
Goal/purpose			
Supervisor name		Role/experience	
Is this journey an Adventurous Project?	Yes	No	<b>Note:</b> Adv Projects require prior AOA approval. Please send details with plan.

Registered User and Duke of Ed Leader to sign below to acknowledge that this plan has been discussed before commencing activities:

<b>Registered User's signature</b>		<b>Date</b>	
<b>Duke of Ed Leader signature</b>		<b>Date</b>	

Please send completed and signed form, with any attachments, to the Queensland AOA for approval. Email a clear scan to [qld.award.office@ged.qld.gov.au](mailto:qld.award.office@ged.qld.gov.au) or post to The Duke of Edinburgh's International Award, GPO Box 919, Brisbane Q 4001.

<b>OFFICE USE ONLY</b>	<b>Approved</b>		<b>Date</b>	
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#### YOUR PRIVACY

The Department of Education (the Department), through the Queensland Award Operating Authority, is collecting your personal information, including your full name, date of birth, email address, phone number, Learner Unique Identifier (LUI) Gold level start date, Duke of Ed Centre, details of adventure activities, location of activities engaged with, role/experience and signature.

The purpose of this collection is for the planning and maintenance of the registered users Duke of Ed activities in consultation with the Duke of Ed Leader prior to starting Gold Level.

If you do not provide your personal information, we will be unable to plan and maintain activities, and you will be unable to participate in The Duke of Ed Gold Level.

Information may be shared with The Duke of Edinburgh's International Award – Australia (ACN 114 267 195), a non-government organisation that oversees The Duke of Edinburgh Framework in Australia. Their privacy policy is available at <https://dukeofed.com.au/resource/privacy-policy/>.

Your personal information will be managed in accordance with the *Information Privacy Act 2009* and will not be used or disclosed for another purpose without your consent or unless authorised or required by law.

Information about how individuals can access and amend their personal information held by the Department, together with information about how individuals can make a privacy complaint is available at <https://ged.qld.gov.au/privacy/>.

#### BLUE CARD

Under the Working with Children (Risk Management and Screening) Act 2000 people working with children under 18 years of age will need a working with children check (blue card) if they are providing services or activities to children in certain regulated categories of employment or business. This applies to employees and/or volunteers associated with The Duke of Edinburgh's International Award and Bridge Award programs. Employers and businesses providing regulated child-related services are also required to have a child and youth risk management strategy in place to protect children and young people from harm.

For more information on whether you are required to hold a blue card or whether your organisation is required to develop and implement a child and youth risk management strategy, please visit the Blue Card Services website at [www.qld.gov.au/bluecard](http://www.qld.gov.au/bluecard) or call Blue Card Services on 1800 113 611 (free call). You can also read the fact sheet for The Duke of Edinburgh's International Award at <https://dukeofed.com.au/resource/duke-of-ed-child-safe-statement/>