



Growing the Recovery of Organic Waste via Food Organic Garden Organic (GROW FOGO) Fund

Program Guidelines v5

June 2026

DELIVERING
FOR QUEENSLAND



Queensland
Government

Prepared by: Office of Waste Reduction and Recycling, Department of the Environment, Tourism, Science and Innovation.

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The department is committed to respecting, protecting and promoting human rights, and our obligations under the Human Rights Act 2019.

Cover page image of composting by Ian Wilkinson 2025.

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1 Overview

The Queensland Government is committed to working with Queensland councils to increase the diversion of organic waste from landfill.

Organic waste makes up around half of what Queenslanders throw away each week in their kerbside general waste (red lid) bin. Diverting organic material from landfill presents numerous environmental and economic benefits, ranging from significant landfill methane emissions reduction to the generation of a value-added product.

The Department of the Environment, Tourism, Science and Innovation (the department) recognises the benefits of the increased volumes of organic materials that could be collected through a core household food organics and garden organics (FOGO) kerbside collection service. However, the department also acknowledges the challenges that direct adoption of household FOGO kerbside collection services may present to participating councils and the Queensland community.

As such, the Growing the Recovery of Organic Waste via Food Organics and Garden Organics (GROW FOGO) Fund (the Fund) will provide support to assist eligible Queensland councils to find fit-for-purpose solutions to improve household organic waste management. These include implementing new or expanding existing kerbside organics (either garden organics (GO) or FOGO) collection services that form part of a core waste service, or projects that increase at-home organic waste diversion, e.g. where kerbside organics collection is not a viable option.

Eligible councils may apply for grant funding to undertake activities that:

- support direct transition to a new kerbside FOGO collection service;
- deliver a GO collection service, including as a step in transitioning to FOGO;
- stage the introduction of a new kerbside organics collection service across the council area;
- support new at-home organics diversion systems like home composting bins; and/or
- implement bin harmonisation to provide consistency in the use of waste collection services.

Funding recipients must be able to comply with the requirements set out in this guideline and any conditions of a funding agreement.

The GROW FOGO Fund is currently focused on supporting councils to deploy household equipment to divert household organic waste from landfill. The department intends to undertake further review of the GROW FOGO Fund guidelines and will consider other inclusions to support household food waste diversion e.g. community composting hubs.

This guideline is subject to review to ensure it remains accurate and up to date and reflects the progress towards Queensland's waste reduction and recycling targets.

2 Objective

The Fund aims to support eligible councils to:

- implement new or expanded, source-separated kerbside organic waste collection services to contribute to meeting local, state and national organic waste recovery and diversion targets;
- implement fit-for-purpose at-home solutions to achieve additional household organics diversion where organics kerbside collection services may not be viable
- implement bin harmonisation to support statewide and national consistency in waste collection services.

3 Eligibility and funding

3.1 Eligible applicants and activities

Queensland councils are eligible to apply under defined Funding Streams (see Section 3.2 Available funding) depending on their geographic location. Councils are categorised into SEQ Councils and Regional (non-SEQ) Councils, as defined in Appendix 2 – Eligible councils.

Funding Streams 1 to 4 are available to eligible councils at a fixed per household rate to implement eligible activities as detailed below. Appendix 3 – Eligible activities under funding streams defines eligible and ineligible expenditure, and examples of eligible activities under each Funding Stream.

3.2 Available funding

Funding Stream and Eligible Activities	SEQ Councils	Regional (non-SEQ) Councils
Stream 1 Funding for supply and delivery of kerbside organics bins and bin infrastructure to those households in the council area that will receive a new kerbside organics collection service.	\$65 / household	\$75 / household
Stream 2 Funding for supply and delivery of new at-home organics diversion equipment*.	Up to \$15 / household	Up to \$15 / household
Stream 3 Funding for the supply, delivery and replacement of dark green lids on general waste bins to achieve bin harmonisation, enable consistency with the Australian Standards – waste and recycling colour coding (AS4123.7-2024) and maximise the capture of each waste stream in the correct bin.	\$20 / household	\$25 / household
Stream 4 Funding will contribute towards council-specific education and awareness activities related to the inclusion of organic materials in the new kerbside	\$10 / household	\$10 / household

organics collection service or to support the introduction of new at-home organics diversion equipment*.		
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*At-home organics diversion systems are intended to include equipment that results in additional household organics diversion from landfill such as kitchen caddies to take food waste to a home or community compost facility (see Appendix 3 for examples). It may also include alternative equipment such as at-home compost bins. This is intended to support councils to increase household organics diversion in a flexible manner. Given the potentially unique nature of activities under Funding Stream 2 (supported by Funding Stream 4), please contact the department prior to making an application to discuss eligibility.

Eligible councils can seek funding from Funding Streams 1 to 4 for the same household depending on proposed service changes up to:

- a maximum of \$110 per household for SEQ Councils;
- a maximum of \$125 per household for Regional Councils.

The Fund will not fund retrospective activities. Please contact the department for further information if required.

Funding is not subject to GST.

Final acquittal of funding will be based on actual expenditure incurred on eligible activities. All recipients will be required to provide documentary evidence of expenditure.

3.3 Funding contingencies for Funding Streams 1 and 3

Additional funding for Funding Streams 1 and 3 is available in specific contingency scenarios. This is to ensure that eligible councils are not disproportionately impacted by high freight costs, bin breakages, or the inability to fit new lids to some older bin styles.

Contingency funding is only available once the relevant awarded funding under the respective Funding Stream has been expended on eligible costs. Contingency funding may be requested on application or at a later contracting milestone, depending on the circumstance. Specific council eligibility, contingency amounts, scenarios, the Funding Streams under which it is available, and how and when to apply is detailed in Appendix 4 – Contingency funding for Streams 1 and 3.

3.4 Funding conditions

Successful applicants will be required to meet funding conditions as described below, as well as any additional or alternative conditions in the executed funding agreement. Please consider these prior to making an application and contact the department with any questions.

Project Timeframes

- Funding is currently available until 30 June 2028, however the funding is intended to facilitate council implementation of household organics collection services and other organics diversion activities through to 2032, depending on council implementation timelines.
- The funded activities must commence within two years of execution of a funding agreement.
- Applicants must demonstrate an intent for the funded organics kerbside collection service to be in operation for a minimum of eight years. This commitment may be demonstrated in strategic council documents that have been council endorsed such as an operational plan, business plan or project plan. The department acknowledges that the proposed length of service for alternative household FO diversion systems may likely be shorter than eight years. This should be addressed in the application.

Sourcing and Recycling Bin Infrastructure and Household FO Diversion Equipment

- Where possible, procurement of household bin infrastructure and at-home organics diversion equipment by the funding recipient should maximise local contribution through greater participation of capable local industry.
- Where possible, bin infrastructure and at-home organics diversion equipment must be manufactured using a proportion of recycled content.
- Where Funding Stream 2 funding is used for at-home organics diversion equipment, council must demonstrate consideration of stranded assets, e.g. through a takeback recycling scheme.
- Where Funding Stream 3 funding is provided, any replaced bin infrastructure should be recovered for reprocessing, i.e. recycling or reuse, where possible.

Processing of Collected Materials

- Applicants must commit that material collected through a new kerbside organics collection service will be processed at a lawful facility that is appropriately licenced to undertake processing activities and has sufficient capacity to accept the waste volumes collected¹.
- For kerbside organics collection services that accept food waste inputs, written confirmation will be required to confirm that materials that contain FO will be processed at a facility that can lawfully receive and process high odour risk feedstocks.

Acknowledgement of Funding

- Funding recipients must acknowledge the financial support of the Queensland Government in delivering the new or expanded service, in accordance with the funding acknowledgement requirements (Appendix 5 – Funding acknowledgement requirements) and conditions of the funding agreement.

Use of Surplus Funds

- The process of determining Surplus Funds, and the purposes for which it can be used will be detailed in the recipient's funding agreement. The following is the general process.
- For Funding Streams 2 and 4, Surplus Funds after completion of the Activity under the relevant Funding Stream must be returned to the department.
- For Funding Streams 1 and 3, Surplus Funds may be used by funding recipients as per the following process:
 - Proposed underspend is first reported to the department through regular contractual reporting. The department assesses and confirms the surplus amount available and the purpose for which it can be used.
 - For those funding recipients intending to apply for contingency funding (see Appendix 4 – Contingency funding for Streams 1 and 3 for details), any Surplus Funds from the Funding Stream to which the contingency applies must first be used towards the contingency, before the below points take effect.

¹ To address environmental and community concerns associated with organics processing, the department is modernising existing ERA 53 organic material processing environmental authorities and has established a best practice guideline for processors, known as Model Operating Conditions, that meet the new standard. The department is updating the environmental conditions of composters to ensure the community and environment are protected, and end users can be assured the product is safe to use to improve soils. Composters are required to ensure their final compost meets the Australian Standard AS4454 for compost quality and demonstrate the emerging contaminant PFAS is not going to pollute the environment. The department is working with industry to implement the changes.

- After the above points are met, Surplus Funds can be used to contribute to the operation of the organics collection service (where relevant) or may be used to contribute to bin harmonisation where it is specifically stipulated in the contract.
- Where the funding recipient does not intend to establish a kerbside organics collection service, Funding Stream 3 Surplus Funds can be used to contribute to the operation or improvement of the existing council waste collection service.

Conditions related specifically to Funding Stream 4

- Stream 4 funding (education and awareness) must support the introduction of a new, or expansion of an existing, organics kerbside collection service or new at-home organics diversion equipment. Education and awareness activities must be developed in the context of changes to the council waste collection or at-home organics diversion equipment. Messaging should guide householders to manage either the change from a 2-bin to a 3-bin service, or new household equipment, including what can be disposed in each bin and how to go about it.
- Applicants may access Stream 4 funding up to the maximum per household amounts when delivering activities under Streams 1 and/or 2, however this funding may only be accessed up to the maximum per household amount once for each household that is involved in the activity within the council area.
- Where Funding Stream 4 (education and awareness) is provided:
 - Communications toolkits will be available for use to support statewide consistency
 - Any education and awareness materials that are not part of a toolkit produced by the department must comply with funding acknowledgement requirements, and be provided to the department for approval prior to their use (see Appendix 5 – Funding acknowledgement requirements)
 - Where possible, the delivery of residential education materials must commence at least 6 months before service delivery (organic waste collection) commences.
- Funding Stream 4 Surplus Funds cannot be reallocated to other activities and will be returned to the department following financial acquittal.

4 Application process

All applicants must apply via the SmartyGrants portal. Separate links are provided for each eligible council group.

SEQ Councils must apply via SmartyGrants at: <https://des.smartygrants.com.au/GROWFOGOSEQ>.

Regional Councils must apply via SmartyGrants at: <https://des.smartygrants.com.au/GROWFOGORegional>.

SEQ Councils may work with the Council of Mayors South East Queensland (CoMSEQ) Waste Portfolio Management Office (PMO) and Regional Councils may work with their respective Regional Coordinator, to collate the required information as detailed in this guideline. Eligible councils may contact the department at any time for assistance with the application process.

The department will complete an assessment of the application before making a recommendation for decision by the delegate. The department may undertake additional due diligence, assessment, or request additional information to satisfy the requirements of this guideline. Final funding decisions

will be made at the discretion of the Minister for the Environment and Tourism and Minister for Science and Innovation, or delegate of the department, and will apply the principles of fairness, equity and transparency.

4.1 Information requirements for applications that include Funding Stream 1

For applications that involve Funding Stream 1 (introducing or expanding an organics collection service), the applicant must provide the following information (including evidence of council executive support on relevant documents)²:

- overall context and rationale for the service changes
- an executive endorsed Implementation Plan that includes:
 - project schedule
 - interim solutions (i.e. GO to FOGO)
 - service locations
 - community and environmental context
 - inclusions/exclusions (caddies and certified compostable liners, council definition of FOGO).
- An executive endorsed business case addressing:
 - governance, risk and project management
 - commercial analysis including procurement and contractual considerations
 - material flows including expected capture rates and yields for all streams, considering changes over time
 - plan for processing of collected organics material
 - reasonable consideration of buy back arrangements, subject to quality requirements and other limitations
 - financial analysis that clearly demonstrates costs of status quo and organic collection service options, including consideration of levy rates, grant funding, impacts to user charges (total annual cost per household), cost per tonne recovered, and revenues/shortfalls through full cost pricing analysis.
- Where possible, the applicant should provide an economic analysis that considers cost/benefit assessment – job impacts, contribution to relevant targets, contribution to organic product markets, carbon emissions assessment and landfill diversion benefits.
- An executive endorsed Communication and Engagement Plan to deliver region-specific messaging and resources to support community adoption of a new organics kerbside service that considers:
 - timeframes and a detailed budget
 - how Queensland Government funding will be acknowledged for any collateral procured in accordance with the funding acknowledgement requirements in these guidelines (Appendix 5 – Funding acknowledgement requirements)

² Where relevant documents (e.g. Implementation Plan, Communication and Engagement Plan, Monitoring and Evaluation Plan) have not been finalised at the time of application, the department will consider the reasons presented by the applicant and may include the provision of final documents in milestone arrangements.

- the key messages as relevant to the requested Funding Streams, and the methods of engaging households in relation to these changes
- specific collateral delivery methods and household reach (for example, letterbox drops, social media, radio)
- the approach for measuring the effectiveness of household communications, including data points, collection frequency and evaluation.
- Monitoring And Evaluation Plan that considers:
 - key performance targets
 - data collection methodologies
 - key data sources
 - reporting schedule
 - proposed actions to monitor and address contamination above acceptable levels.

4.2 Information requirements for applications that include new at-home organics diversion equipment under Funding Stream 2

For applications that involve the establishment of new at-home organics diversion equipment under Funding Stream 2, the applicant must provide the following:

- overall context and rationale for the proposal, including how the proposed changes support improved household organics waste diversion from landfill
- evidence of an executive endorsed Implementation Plan, including the following details:
 - project schedule
 - project scope including location/s
 - estimated number of households
 - project budget
 - cost per household.
- a Monitoring and Evaluation Plan including:
 - key performance targets (including how to understand uptake and longer-term use of household equipment)
 - data collection methodologies
 - key data sources
 - reporting schedule.
- consideration of how to encourage the uptake of equipment, how to reduce stranded assets and what happens with the assets at the end of their life
- procurement details including consideration of takeback schemes and recycling at end of equipment life
- evidence of an executive endorsed Communications and Engagement Plan to support community understanding of the proposed activity, including:
 - timeframes and budget

- how Queensland Government funding will be acknowledged for any collateral procured in accordance with the funding acknowledgement requirements in these guidelines (Appendix 5 – Funding acknowledgement requirements)
- the key messages, and the methods of engaging households in relation to these changes
- specific collateral delivery methods and household reach (for example, letterbox drops, social media, radio)
- the approach for measuring the effectiveness of household communications, including data points, collection frequency and evaluation.

4.3 Information requirements for Funding Stream 3 applications

For applications that only involve Funding Stream 3 (bin harmonisation), the applicant must provide the following:

- overall context and rationale for the proposal, including how the proposed changes support improved waste management and resource recovery
- an Implementation Plan that includes:
 - estimated number of households that will require bin harmonisation
 - if applicable, the estimated number of households with incompatible bins
 - project schedule
 - project scope including location/s
 - project budget
 - project governance, including the approach for managing project risks
 - evidence of executive endorsement.
- procurement details
- communications and Engagement Plan to support community understanding of the proposed changes including:
 - key messaging and a description of the method(s) of engaging impacted households
 - timeframes
 - a description of collateral delivery methods and household reach (for example, letterbox drops, social media, radio)
 - a description of how Queensland Government funding will be acknowledged in communications
 - a communication and engagement budget
 - a description of the approach for measuring the effectiveness of household communications
 - evidence of executive endorsement.

5 Funding agreement

Successful applicants will enter into a funding agreement with the department. The agreement will set out terms of the grant, conditions, information and data sharing. The funding agreement will also detail arrangements in relation to milestones, payments and reporting and will be tailored to council specific timelines and funding streams. For those councils applying for funding under multiple streams, milestones will be arranged accordingly. Payments will require the achievement of milestones and be commensurate to actual eligible expenditure.

The State has no obligation to provide project funding to an applicant until a funding agreement is executed by the applicant and the State. Successful applicants should not make financial commitments until all necessary documents have been finalised and executed.

6 Media

All media enquiries or public announcements relating to the funding will be coordinated by the department's media team and, where practicable, all media will be undertaken jointly with funding recipients.

Funding recipients must seek and obtain the department's approval before contacting the media to discuss any information regarding successful or unsuccessful applications for funding support under or in connection with the fund.

7 More information

For further information about this guideline or the department's assessment process, please contact:

The Department of the Environment, Tourism, Science and Innovation

Office of Waste Reduction and Recycling

OWRRPrograms@detsi.qld.gov.au

Appendix 1 – Glossary and acronyms

Term	Meaning
Applicants	Those councils that have applied for funding, or are preparing an application, under these guidelines.
At-home organics diversion systems	Equipment accessed under Funding Stream 2 to achieve additional household organics diversion from landfill. Examples provided in Appendix 3 – Eligible activities under funding streams.
Bin infrastructure	Complete bins, bin lids, bin bodies and bin parts (e.g. hinge pins).
Bin harmonisation	Changes to residual waste bin infrastructure consistent with Australian Standards (AS4123.7-2024 – waste and recycling colour coding). This includes the replacement of existing lids with red lids or – where bins are incompatible with lid replacement – the supply of replacement bins.
Collateral	Any printed or digital public facing communications as listed in Appendix 5 – Funding acknowledgement requirements.
CoMSEQ	Council of Mayors South East Queensland.
Contaminant	Any material found in a bin that is not correctly disposed of in that bin.
Contamination rate	The proportion of a contaminant(s) not correctly disposed of in a bin.
Executive endorsement	Endorsement of documentation at executive level, e.g. council CEO.
Definition of FOGO	The agreed list of materials that can be accepted by councils as part of a food organics garden organics collection service, as developed by the department's FOGO Working Group.
Delivery (of infrastructure)	Includes transport and delivery of the bins from the point of manufacture to the household.
Documentary evidence of expenditure	This is primarily invoices which clearly itemise the cost being claimed. The department may work with the grant recipient to find alternative evidence if invoices cannot be provided.

Term	Meaning
Eligible expenditure	Those costs directly related to achieving the Activity which is defined in a Funding Agreement, e.g. for Funding Streams 1 and 3, eligible expenditure is typically the direct costs of the bin infrastructure and its supply and delivery to the household. For Funding Stream 4 eligible expenditure is typically the direct cost associated with educating those receiving a new kerbside organics service about when it is coming, what is expected of the household and how to use the new bin.
The department	The Department of the Environment, Tourism, Science and Innovation.
Eligible councils	SEQ Councils and Regional Councils (see Appendix 2 – Eligible councils).
FO	Food organic.
FOGO	Food organic garden organic.
Freight cost	Costs associated with supply of bin infrastructure from suppliers to council facilities.
Funding acknowledgement requirements	Set out how funding recipients are to acknowledge funding provided by the Queensland Government (Appendix 5 – Funding acknowledgement requirements).
Funding recipients	Those councils that enter into a funding agreement with the department.
Funding Streams	The streams of funding available to eligible councils as described under section 3 of these guidelines.
GO	Garden organic.
Household	Single unit dwelling household with a kerbside waste collection service.
Incompatible bins	Bin bodies that are not compatible with standard replacement lids as part of a bin harmonisation process.
Ineligible expenditure	Those costs that are not eligible expenditure. Given the bespoke nature of each councils project this can be clarified during the application process or during reporting.

Term	Meaning
Kerbside collection	The collection of household waste from the kerbside by a council delivered collection service.
New kerbside organics collection service	A FO/GO/FOGO kerbside collection service to those households that previously did not receive that service.
Organics bins	Refers to GO/FOGO bins that comply with the Australian Standards (AS4123.7-2024) for organic waste, i.e. dark green or black bodies with lime green lids.
Organics Action Plan	The Queensland Organics Action Plan 2022-2032.
Organics kerbside collection service	A kerbside service specifically referring to the collection of GO/FOGO waste from households.
Organics Strategy	The Queensland Organics Strategy 2022-2032.
PMO	The CoMSEQ Portfolio Management Office.
Presentation rate	The proportion of households that put their bin on the kerb on collection day, averaged over a year.
Recovery rate	The eligible organics captured in the organics bin as a percentage of the total eligible organics disposed of in all bins.
Regional Councils	All Queensland councils other than SEQ Councils.
SEQ	South East Queensland.
SEQ Councils	The twelve councils that are party to the South East Queensland Waste Management Plan as listed in Appendix 2.
Supply of infrastructure	For Funding Streams 1 and 3 includes the purchase of bins and/or lids and transfer of ownership to Council. For Funding Stream 2, supply includes the purchase of caddies or other equipment for household organic waste diversion and transfer of ownership to households.
Surplus Funds	Funding that is surplus after the stream Activity, as defined in the respective executed Funding Agreement, has been completed.

Appendix 2 – Eligible councils

South-East Queensland (SEQ) Councils

Brisbane City Council

City of Gold Coast

City of Ipswich

Lockyer Valley Regional Council

City of Logan

City of Moreton Bay

Noosa Shire Council

Redland City Council

Scenic Rim Regional Council

Somerset Regional Council

Sunshine Coast Council

Toowoomba Regional Council

Regional Councils

Remaining Queensland councils, established under the *Local Government Act 2009*, not listed above.

Appendix 3 – Eligible activities under funding streams

The following is intended to be a guide to eligible activities under the funding streams and is not exhaustive nor exclusive. Please contact the department if you have any questions about eligibility.

Stream 1

Funding for the supply and delivery of new kerbside organics bins to those households in the council area that will receive a new organics kerbside collection service. Bin infrastructure includes:

- complete bins
- bin lids
- bin bodies
- bin parts (e.g. hinge pins).

Stream 2

Eligible activities under Stream 2 include the supply and delivery of organic diversion equipment including, but not limited to:

- kitchen caddies for the purpose of transporting household food waste to a FO/FOGO kerbside bin, compost bin, worm farm or community composting facility
- home compost bin
- bokashi bin
- worm farm
- home food dehydrators.

Stream 3

Funding for the supply, delivery and replacement of dark green lids on general waste bins to achieve bin harmonisation, enable consistency with the Australian Standards – waste and recycling colour coding (AS4123.7-2024).

Stream 4

Eligible activities under Stream 4 are education and awareness activities delivered to the households that are receiving a new collection service or that are eligible for a new alternative at home organics diversion system. This is expected to include both the costs of collateral (such as printing costs) and the cost to deliver the activities (such as using a contractor to do letterbox drops).

The messaging should cover specific topics such as:

- when and how the activity will be delivered
- costs, if any
- what is expected of the household (e.g. put out the general waste bin on a certain day)
- how to use the new service, bin infrastructure or organic diversion equipment.

Some examples of collateral may be:

- pamphlet dropped off in the letterbox to those households receiving a new GO bin

- billboards in the suburbs that would be receiving a new service
- advertisements in local newspapers getting residents ready for a new service

Ineligible activities are those that fall outside these parameters such as behaviour change activities, interventions (such as bin tags to reduce contamination), general waste management education, talent fees, incentivised games, and collateral to any households not receiving a new service.

Appendix 4 – Contingency funding for Streams 1 and 3

Funding contingency scenario	Funding Stream	Contingency amount	Eligibility		When and how to apply	
			SEQ	Regional	On application	At Milestone 2
Freight cost: the freight cost of new kerbside organics bins exceeds \$20 per unit and the combined cost of bin supply, freight and delivery to households exceeds \$75 per household	1	Up to 7.5% of the amount of approved Funding Stream 1 funding	✗	✓	N/A	<p>For consideration of contingency funding for freight costs exceeding \$20 per household and where the combined cost of bin supply and freight exceeds \$75 per household, the following information will be required:</p> <ul style="list-style-type: none"> total number of households that received new organic bins evidence of all Funding Stream 1 expenditure incurred by the funding recipient including: <ul style="list-style-type: none"> supply and freight, costs per unit, clearly indicating each component of the expenditure, supported by copies of invoices from suppliers and/or contractors cost of delivery bins to households any other information reasonably required by the department to reach a decision.
Supply cost: the total cost (supply, delivery and replacement) of lids for harmonisation exceeds \$25 per household	3	Up to 7.5% of the amount of approved Funding Stream 3 funding	✗	✓	N/A	<p>For consideration of contingency funding for supply costs exceeding \$25 per household, the following information will be required:</p> <ul style="list-style-type: none"> total number of households that received harmonised bins number of households where bin harmonisation was achieved by lid replacement only number of bins that were broken during the process of lid exchange evidence of all Funding Stream 3 expenditure incurred by the funding recipient including: <ul style="list-style-type: none"> expenditure related to bin breakages and/or incompatible bins supply, delivery and/or replacement costs per unit, supported by copies of invoices from suppliers and/or contractors. any other information reasonably required by the department to reach a decision.
Breakage: bins that are broken or damaged in the process of lid exchange	3	Up to combined 7.5% of approved Funding Stream 3 funding	✓	✓	N/A	<p>For consideration of contingency funding for bin breakages and incompatible bins, the following information will be required:</p> <ul style="list-style-type: none"> total number of households that received harmonised bins number of households where bin harmonisation was achieved by lid replacement only number of bins that were broken during the process of lid exchange number of bins incompatible with lid exchange evidence of all Funding Stream 3 expenditure incurred by the funding recipient, including Surplus Funds already spent on bin breakages and/or incompatible bins supported by copies of invoices from suppliers and/or contractors any other information reasonably required by the department to reach a decision.
Incompatible bins: bins that require harmonisation are incompatible by design with lid exchange	3		✓	✓	<p>For consideration of contingency funding for incompatible bins at the application stage, the following information will be required:</p> <ul style="list-style-type: none"> anticipated total number of bins that are incompatible with exchange and require replacement to achieve harmonisation, supported by evidence from suppliers and/or contractors anticipated total cost of supply and delivery of bins, supported by quotes from suppliers and/or contractors any other information reasonably required by the department to reach a decision. <p>Please note, acquittal of all expenditure of approved funds (including Surplus Funds and contingency funding) will be required at milestone 2.</p>	

Appendix 5 – Funding acknowledgement requirements

General funding acknowledgement requirements

The Queensland Government must be acknowledged in any promotional activity or items where funding has been received under the Fund.

Current Queensland Government requirements are available at <https://www.qld.gov.au/environment/management/funding/funding-acknowledgment-requirements> and includes guidance on:

- Queensland Government Coat of Arms
- Funding acknowledgement statement
- Social media handles and hashtags
- Signage.

Program specific acknowledgement requirements and approvals

Council collateral must acknowledge the Queensland Government funding by either using:

- pre-prepared promotional collateral provided by the Department, or
- Queensland Government Coat of Arms and funding statement.

Funding recipients are required to acknowledge the Queensland Government’s funding support as outlined above and in Table 1.

Table 1: Acknowledgment requirements by funding stream

Funding stream	Item	Coat of Arms	Funding statement	DETSI Approval
1	a) new kerbside organic bins - a QR code or URL that links to the council website where the State Government funding contribution is acknowledged in accordance with these Guidelines	✓	✓	Submitted at least 10 business days prior to release, printing, publishing or production.
	b) paid advertising referencing the establishment or operation of the organics kerbside collection service	✓	✓	
	c) printed flyers, newsletters, signage and any other materials referencing the establishment or operation of the organics kerbside collection service	✓	✓	
	d) digital: web copy, newsletters and any other materials referencing the establishment or operation of the organics kerbside collection service ¹	Optional	✓	No approval required - evidence of the use of the correct acknowledgement must be supplied as part of the funding milestone

Funding stream	Item	Coat of Arms	Funding statement	DETSI Approval
				reporting requirements.
	e) social media referencing the establishment or operation of the organics kerbside collection service.	N/A	✓ + DETSIhandle/ hashtag	Notified only: three business days in advance of the publication
2	a) new kitchen caddy or at home organics diversion equipment - a QR code or URL that links to the council website where the State Government funding contribution is acknowledged in accordance with these Guidelines	✓	✓	Submitted at least 10 business days prior to release, printing, publishing or production.
	b) paid advertising where there is mention of the introduction of kitchen caddies or household FO equipment	✓	✓	
	c) printed flyers, newsletters, signage and any other materials where there is mention of the introduction of kitchen caddies or household FO equipment	✓	✓	
	d) digital: web copy, newsletters and any other materials where there is mention of the introduction of kitchen caddies or household FO equipment ¹	Optional	✓	
	e) social media where there is mention of the introduction of kitchen caddies or household FO equipment.	N/A	✓ + DETSI handle/ hashtag	Notified only: three business days in advance of the publication
3	a) new kerbside bin lids - a QR code or URL that links to the council website where the State Government funding contribution is acknowledged in accordance with these Guidelines	✓	✓	Submitted at least 10 business days prior to release, printing, publishing or production.
	b) paid advertising where there is mention of the project where funding has been used to replace bin lids to enable consistency with waste and recycling colour coding	✓	✓	
	c) printed flyers, newsletters, signage any other materials where there is mention of the project where funding has been used to replace bin lids to enable consistency with waste and recycling colour coding	✓	✓	
	d) digital: web copy, newsletters and any other materials where there is mention of the project where funding has been used to replace bin lids to enable consistency with waste and recycling colour coding ¹	optional	✓	No approval required - evidence of the use of the correct acknowledgement must be supplied

Funding stream	Item	Coat of Arms	Funding statement	DETSI Approval
				as part of the funding milestone reporting requirements.
	e) social media where there is mention of the project where funding has been used to replace bin lids to enable consistency with waste and recycling colour coding.	N/A	☑ + DETSI handle/ hashtag	Notified only: three business days in advance of the publication
4	a) paid advertising where there is mention of targeted council-specific education and awareness activities related to the introduction or expansion of a new organic kerbside collection service or new organic diversion systems	☑	☑	Submitted at least 10 business days prior to release, printing, publishing or production.
	b) printed newsletters, signage and any other materials where there is mention of targeted council-specific education and awareness activities related to the introduction or expansion of a new organics kerbside collection service or new organic diversion systems	☑	☑	
	c) digital: web copy, newsletters and any other materials where there is mention of targeted council-specific education and awareness activities related to the introduction or expansion of a new organics kerbside collection service or new organic diversion systems	optional	☑	No approval required - evidence of the use of the correct acknowledgement must be supplied as part of the funding milestone reporting requirements.
	d) social media where there is mention of targeted council-specific education and awareness activities related to the introduction or expansion of a new organic waste collection service or new organic diversion systems.	N/A	☑ + DETSI handle/ hashtag	Notified only: three business days in advance of the publication

¹Please note that media releases require the funding acknowledgement statement (not the Queensland coat of arms) but require the departmental media team to approve. This is a separate process that the contract management team can assist with.

Confidentiality obligations

Confidentiality obligations are specified in the funding agreement/instrument. There are restrictions on making press, release or other announcements relating to the project without the department’s approval. Approval will not usually be given to announce or release the project by the recipient prior to any government announcement.

Recipients must seek and obtain the department’s approval before contacting the media to discuss any information regarding successful or unsuccessful applications for funding support. Funding

decisions and assessment outcomes are considered confidential until announced by the Queensland Government.

For more information or if you have questions regarding these acknowledgement requirements, please email the Office of Waste Reduction and Recycling.

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