Fact sheet for clubs

What is Get Started Vouchers?
Get Started Vouchers is one of Queensland Government’s funding initiatives to support sport and active recreation at the grassroots level.

Get Started Vouchers assists children and young people who can least afford to join a sport or active recreation club. Eligible children and young people can apply for a voucher(1) valued up to $150, which can be redeemed at a sport or recreation club that is registered for Get Started Vouchers.

Who is eligible?
Eligible applicants are Queensland children and young people aged from 5 to 17 (inclusive) who either:
• hold or whose parent, carer or guardian hold a valid Centrelink Health Care Card(1) or Pensioner Concession Card with the child’s name on it; or
• are identified by a registered referral agent(2).

Sport and recreation clubs
Incorporated not-for-profit Queensland sport and recreation clubs, P & C Associations established under the Education (General Provisions) Act 2006 and registered Queensland sport and recreation businesses (excluding unincorporated not-for-profit clubs) affiliated with one of the listed State/National Level Organisations are eligible to register for Get Started Vouchers.

Incorporated not-for-profit sport and recreation clubs that are not affiliated with a listed State/National Level Organisation will need to meet particular criteria to be registered to receive the Get Started Vouchers(3).


What funding is available?
A maximum of $150 per voucher is available to help pay the cost of sport or recreation membership and/or participation fees(4).

There is a limit of one voucher per child or young person per calendar year.

When will vouchers be available?
The following table provides round dates for 2019:

<table>
<thead>
<tr>
<th>Round</th>
<th>Applications open</th>
<th>Vouchers expire must be presented to a registered club by</th>
<th>Vouchers must be redeemed by the club by</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>6-Feb-19</td>
<td>15-May-19</td>
<td>29-May-19</td>
</tr>
<tr>
<td>14</td>
<td>17-Jul-19</td>
<td>13-Nov-19</td>
<td>27-Nov-19</td>
</tr>
</tbody>
</table>

How do I register my club?
To register for Get Started Vouchers:
2. Enter your club’s details
3. If your club meets the eligibility criteria you will be included on the list of registered clubs
4. If your club’s eligibility requires further consideration, the department will contact your club representative for further information
5. There is no closing date for registrations. Clubs can register at any time.

When will my club receive a voucher from a parent/carer/guardian?
Vouchers must be collected from the parent/carer/guardian at the same time they are paying for membership and/or participation fees.

The child’s name must match the name on the voucher.

(1) Vouchers will be distributed in two rounds each year. Once the allocation for each round is exhausted, the program will close and no further vouchers will be offered for that round.
(2) Medicare card numbers and Customer Reference Numbers for Centrelink payments (including Family Benefit Part A or B) are not valid. For more information about Centrelink Health Care and Pensioner Concession Cards visit https://www.humanservices.gov.au/individuals/subjects/concession-and-health-care-cards. Audits of cardholders will be undertaken to verify validity.
(3) For information refer to the Get Started Vouchers Referral Agents Fact Sheet.
(4) Not-for-profit sport and recreation clubs not affiliated with a State/National Level Organisation funded or recognised by the department will need to satisfy the following criteria:

- provide individual/team insurance for participants
- undertake child protection checks as required by the Commission for Children and Young People and Child Guardian
- ensure coaches, referees, first aid officers and other relevant staff and volunteers are accredited (where required).

If the membership/participation fees are more than $150, the department will pay the club for the membership/participation fees only. The balance is not redeemable in cash or as payment for individual items to participate in the activity (such as jerseys, boots etc.).
How do I claim the fees for the vouchers?
To claim the fees for the vouchers your club has received:
2. Follow the instructions under ‘Redeeming vouchers’
3. The child’s name and voucher number will be required.

All voucher fees for the round (including expired vouchers if redeeming after the vouchers expire) must be claimed by the redemption close date for the relevant round.

Payments will appear in the club’s bank account within two to ten business days, depending on your club’s financial institution, unless there are issues with your banking details.

Need further information?

For further information about Get Started Vouchers, telephone 13QGOV, email getstarted@npsr.qld.gov.au or visit www.qld.gov.au/recreation/sports/funding/getintheage/