

		2024					2025							
		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	
Planning	Ministerial Charter Letters	The Premier issues Ministerial Charter Letters for each Minister following commencement of parliamentary term and may issue updates during the term (at the Premier's discretion)												
	Chief Executive (CE) Performance Agreements	CE submits 2023-24 Performance Agreement self-assessment to PSC			General State Election – October 2024									CE prepares end of year self-assessment for 2024-25 (due July)
		CE submits 2024-25 Performance Agreement to PSC for central agency feedback	CE discusses 2024-25 priorities with Chair of Public Sector Governance Council, and Chair assesses CE's 2023-24 performance, with feedback provided by Chair to CE. PSC seeks Premier's delegate approval of 2024-25 Agreement. Subsequently, CE submits final (Minister approved) 2024-25 CE Performance Agreement to PSC					CE submits 2024-25 mid-year performance review (Minister approved) to PSC			PSC consultation with CEO Leadership Board on 2025-26 objectives			
	Departmental Planning	2024-2028 strategic plans commence					DPC publishes Agency Planning Requirements for the 2025 planning period	Departments undertake strategic planning process for 2025 planning period including early engagement with central agencies		Departments submit consultation draft 2025-2029 strategic plans for central agency feedback				Departments prepare final 2025-2029 strategic plan for publication by 1 July
		2023-24 departmental operational and specific purpose plans commence						Departments undertake operational and specific purpose planning (ICT, Workforce, etc.) processes					Departments finalise operational and specific purpose plans	
National Cabinet, Council for the Australian Federation	Queensland will participate in various intergovernmental activities to support the reform priorities of National Cabinet and the Council for the Australian Federation													
Budgeting and resource management	Service Delivery Statements (SDS) – Budget Paper	Due to the General State Election and the caretaker period, the annual review of proposed performance information for 2025-26 performance statements is deferred.					Departments prepare early draft 2025-26 performance statements in preparation for Budget process.							
	State Budget	Departments prepare 2024-25 Estimates Committee briefs					2024-25 Budget Update (details to be advised by Treasury)	Departments prepare 2025-26 Budget submissions (details to be advised by Treasury)		Treasury releases 2025-26 Budget paper guidelines/templates	Budget deliberations (inc. 2025-26 Cth Budget and Qld implications considered [by QT and departments])		2025-26 Budget tabled (subject to Parliamentary sitting calendar)	
Performance measurement, monitoring and reporting	DPC facilitates including analysis:	Government Commitments and Decisions	Departments report on implementation progress of Government Commitments as at 30 September 2024					Departments report on implementation progress of Government Commitments as at 31 March 2025						
			Departments report on implementation progress of Decisions as at 30 June 2024			Departments report on implementation progress of Decisions as at 31 December 2024			Departments report on implementation progress of Decisions as at 30 June 2025					
	National Cabinet, Council for the Australian Federation	Continuous performance and risk monitoring throughout the year. Regular progress reporting by departments on performance targets in National Agreements												
Performance measurement, monitoring and reporting	Annual Reporting	Departments prepare 2023-24 financial statements									DPC publishes Annual report requirements for Queensland Government agencies for 2024-25 reporting period	Departments commence preparation of 2024-25 annual reports		
	Employee engagement – Working for Queensland (WFQ)			Ministers table annual reports (by 30 September)								Ongoing workforce improvement and engagement programs		
Governance	Premier	The Premier meets regularly with Ministers and CEOs of departments throughout the year to discuss delivery priorities and performance (timing and format of meetings is at the Premier's discretion)												
	CEO Leadership Board	Regular meetings held throughout the year for department CEOs to discuss critical issues (facilitated by Director-General, Department of the Premier and Cabinet)												