Information sheet

Commercial wildlife licence (macropods)

Licence application

Application forms must be completed in accordance with the information requested on the form. Please use BLOCK LETTERS.

A separate application must be made for each licensed premises. One licence will be issued for each site and will state the licensee's name, licensee's address, site address, Australian Business Number or Australian Company Number (if a corporation or company application) and person in charge of the site (site manager).

Licences will be sent by certified mail (receipted delivery) to the nominated person in charge of the site, as will any further correspondence. Please ensure you have given the correct details of the person in charge and the exact location.

If the premises are to be licensed in a town area, the street or lot number, street name, town name and shire must be provided. If the site is on a property, a GPS position, the distance from the homestead (and the homestead name), property name and shire name must be provided.

A fee applies for any amendments made, such as changing the person in charge or the licensed site location. A fee will not be charged for amendments made in relation to a change of personal address.

Fees, forms and information

For current fees, forms and information please visit www.qld.gov.au and search for ‘kangaroo harvesting’.

The Department of Environment and Science has a new user-friendly digital platform for managing macropod services allowing macropod licence holders to apply for licences, pay fees, and order return books. If you haven’t done business online with the Department of Environment and Science before you will need to register by visiting https://www.business.qld.gov.au/running-business/environment/connect/register

Licensed sites

There are three types of commercial wildlife licences under which macropods can be purchased:

1. Standard
   A commercial wildlife licence for dead macropods, commonly named a ‘field depot’ or ‘site licence’, allows the holder to buy macropod carcasses and skins from licensed Queensland harvesters at the licensed premises; but not to process carcasses, meat or skins i.e. a licence other than ‘meat processing’ or ‘tanning’.

2. Meat processing
   A commercial wildlife licence for dead macropods allows the holder of the licence to process macropod meat only if the licensed premises for the licence are:
   (a) an accredited place
   (b) in the state.

   Accredited place means a place stated in an accreditation under the Food Production (Safety) Act 2000 as the place at which the holder of the accreditation may produce the primary produce stated in the accreditation. If you are applying for a commercial wildlife licence for a meat processing facility, please submit a relevant copy of your certificate of accreditation under the Food Production (Safety) Act 2000.

3. Tannery
   A commercial wildlife licence for dead macropods allows the holder of the licence to process macropod skins only if:
   (a) the operations at the licensed premises for the licence are the subject of:
(i) an environmental authority under the Environmental Protection Act 1994, or
(ii) a development approval under the Sustainable Planning Act 2009, and

(b) the licensed premises are in the state.

Applicants for a commercial wildlife licence with a tanning endorsement must provide written evidence of the pre-requisite requirements listed above.

Applicants wishing to locate a site in a town area may need to obtain local government approval. Please be aware that the commercial wildlife licence does not override local government regulations.

**Corporations**

For corporation applications, the corporation must have an office in Queensland. The person in charge of the site must be stated on the application form. An executive officer of the corporation must sign application forms in section 9. An executive officer includes a member of the board of directors of the corporation. If a person who is not on the board of directors is required to sign the forms, a letter to the Department of Environment and Science (DES) is required stating the person delegated has the authority to apply for licences on behalf of the corporation. This letter must be signed by an executive officer. A copy of a certificate of incorporation and return of current directors must be submitted with your application if you are licensing as a corporation/company.

**Conducting activities under the licence**

If the licence is issued to a corporation, it is the corporation’s responsibility to ensure the person listed is the person in charge of the licensed premises, and that any employees acting under the licence understand and comply with the licence requirements and obligations under the Nature Conservation Act 1992 and subordinate legislation.

If the licence is issued to an individual, it is the individual licensee’s responsibility to ensure any employee or person acting under the direction of the licensee understands and complies with the licence requirements and obligations under the Nature Conservation Act 1992 and subordinate legislation.

**Demerit points**

Licence holders found to have breached the requirements of the Act or licence conditions may be issued with a penalty infringement notice, which incur demerit points and a fine. Accumulation of more than 10 demerit points within a three-year period may cause a licence to be cancelled or suspended.

**Return of operations (transactions with harvesters)**

Commercial wildlife licence holders or the relevant person for the licence holder must accurately record harvest details in the record and return book. This includes the zone and shire where the harvest took place, name of species harvested, sex, quantities, and total weights of each species harvested. When buying skins, the grade must be entered. It is the licence holder’s responsibility to ensure that the returns are submitted complete and accurately.

- The commercial wildlife licence returns must submit returns within 14 days after each month unless otherwise advised by the department. If unsure what the return period is for the harvest period please contact the DES Charleville office.
- Commercial licence holders now have the option of maintaining their return book entries and submit their returns online. Dealers must record particulars for every animal they sell within 24 hours of the sale.
- Return books must not be transferred between licences.
- Record and return books must be maintained for each licensed site. Once a return book has been issued to a particular site, the book must not be used by any other site or business.

**Tags and purchasing non-head-shot (NHS) kangaroos**

Macropod tags are species and zone specific. For example, a red kangaroo taken in central zone must be tagged with a valid tag with ‘RED CZ’ printed on it. It is an offence to purchase carcasses or skins which are untagged or tagged incorrectly. It is also an offence to buy or accept carcasses or skins of a size or weight not authorised under the Act. Size and weight requirements are found in the harvest period notice for each harvest period.

In line with the Wildlife Trade Management Plan for Export—Commercially Harvested Macropods 2013–17, EHP has committed to regulate the commercial buying of NHS macropods. It is unlawful to sell or give away carcasses or skins that contain a bullet wound to the body.
General information

Loss of licence or record and return book can be reported to DES’s Charleville office as soon as possible. Change of details can be updated in Macropods Online. If you have any questions regarding the licence applications, please contact the office on (07) 4530 1254.

Please note: this document is provided for guidance only. It is not provided in substitution of the *Nature Conservation Act 1992*, Nature Conservation (Macropod) Conservation Plan 2005 or any other regulations.