



EASY PAY DEDUCTION AUTHORITY FOR HOUSING PAYMENTS

Please complete this form if you want Centrelink to send your housing payments directly to the Department of Housing, Local Government, Planning and Public Works.

Please ensure that you sign the Authorisation on the second page of this form and return to your nearest Housing Service Centre.

About you

Surname (Family name)

Given names

If you use a different name with Centrelink, please state it here

Date of birth

Your Centrelink Reference Number (CRN)

This number can be found on your Health Care Card, Pension Concession Card or Centrelink correspondence.

Type of Centrelink payment

Your rental address

Suburb/Town

State: Queensland

Postcode

Your telephone number

Home

Work

About your payments to the Department of Housing, Local Government, Planning and Public Works

What date do you want the deductions to start?

Centrelink will send you a letter advising you of the date the direct deductions will commence.

Please continue to make your payments in the usual way until you receive this advice. You must ensure that your rent payments are up to date when the deductions commence.

The department will credit your payments to the account/s you have indicated below:

AMOUNT TO BE TAKEN OUT OF YOUR CENTRELINK PAYMENT EACH FORTNIGHT

Type of payment	Fortnightly Amount (\$)	Bond Loan Number
Bond Loan Repayment		

Authorisation

- I authorise Centrelink to take out of my payment each fortnight the amount/s stated above and pay them directly to the Department of Housing, Local Government, Planning and Public Works. These amounts relate to my agreement with the department.
- I understand that it is my choice to have the above amounts deducted from my Centrelink pension, and that I can withdraw from the scheme at any time.
- I agree that Department of Housing, Local Government, Planning and Public Works may provide the answers on this form to Centrelink and confirm, where necessary, information I have provided on this form with Centrelink.
- I agree that the Department of Housing, Local Government, Planning and Public Works rights or obligations to me are not diminished in any way by the fact that housing payments are received from Centrelink.

Your signature

Date: _____ . _____ . _____

**PLEASE SIGN THE
AUTHORITY FORM**

Privacy Notice

The Department of Housing, Local Government, Planning and Public Works is collecting your personal information so we may provide you with housing assistance. To assist you with your housing needs and services, your personal information may be disclosed to partner agencies, service providers, local governments and non-governmental agencies that now, or will provide you with housing and/or support services. They may, to assist you with your housing needs and services, pass on the information to other partner agencies, service providers, local governments and non-governmental organisations that may be able to provide you with housing or support services. Unless authorised or required by law, your personal information will not be disclosed to any other third party without your consent. More information about the Department's privacy obligations is available on our website at www.housing.qld.gov.au.

Other things that are important

- Any information you give may be used by Centrelink to check that you are getting your correct entitlement.
- If you have applied to receive a Centrelink payment but have not yet been paid, wait until you start getting paid before completing this form.
- To avoid any difficulties with this deduction, you should immediately advise Centrelink of your new address if you just moved.
- These deductions will continue until you advise in writing either the Department of Housing, Local Government, Planning and Public Works or Centrelink to stop them.

Housing Services office use only

Date form received: _____

New application:

Update:

Processing officer's name: _____

Date entered into BondScape: _____