



Part B – Form LA21

Exchange of Land Application

Land Act 1994

Requirements

1. This application is for exchange of State land.
2. Please read the respective [Purchasing, exchanging or allocating state land guide](#), which includes application restrictions.
3. Payment of the prescribed [Application fee](#) per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Resources website](#) at <<https://www.resources.qld.gov.au>> or contact your nearest [business centre](#) or call 13 QGOV 13 74 68.
4. **Part A online form:** [Contact and land details](#) or Part A – [Part A L00 Contact and land Details \(PDF\)](#) must be completed and submitted with your application.
5. Any additional information to support the application.
6. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

7. You are strongly encouraged to arrange a pre-lodgement meeting with us before you apply to ensure you have the information you need to apply correctly. You can do this by contacting your nearest business centre.
8. Your application will be assessed against requirements under the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> to determine the most appropriate use and tenure.
9. If an application is approved, the written offer sets out various conditions such as:
 - payment of any difference in the land valuations, including GST
 - payment of stamp duty.
 - lodgement of a plan of survey, if needed.
 - payment of all regulatory fees and charges.
10. Information on this form, and any attachments, is being collected to process and assess your application under section 18 of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
11. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@resources.qld.gov.au if you do not wish for the department to contact you.
12. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
13. For further privacy information click [Privacy](#) or go to <www.resources.qld.gov.au/home/legal/privacy>.

Office
Use Only

Exchange of Land



1. The application is for:

Exchange of Leasehold or Trust land **go to 2**

Exchange of Freehold land **go to 2**

2. Have you made a previous application for an exchange of this land?

Yes **go to 3**

No **go to 6**

3. Was this application refused?

Yes **go to 4**

No **go to 6**

4. Has there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration?

Yes **go to 5**

No **go to 6**

Your application may be refused if circumstances have not changed.

5. Provide details of the change in circumstances from the previous application. **go to 6**
(If there is insufficient space, please lodge as an attachment)

6. Provide details of the current use of land e.g. grazing. **go to 7**
(If there is insufficient space, please lodge as an attachment)

7. Enter details of your land in Schedule 2 below

Schedule 2	
Lot/Plan	Title Reference

go to 8

The details of the land can be found on a current copy of the Title or on your rates notice. A current title search can be purchased by calling (07) 3497 3479, visiting the [Titles Queensland website](https://www.titlesqld.com.au/) <https://www.titlesqld.com.au/> (and select 'Searches').

If insufficient space, please add additional description as an attachment.

8. Enter details of the land to be exchanged in Schedule 3 below

Schedule 3	
Lot/Plan	Title Reference

go to 9

The details of the land can be found on a current copy of the Title or on your rates notice. A current title search can be purchased by calling (07) 3497 3479, visiting the [Titles Queensland website](https://www.titlesqld.com.au/) <https://www.titlesqld.com.au/> (and select 'Searches').

If insufficient space, please add additional description as an attachment.

9. Provide specific details of the reasons you require an exchange of land, and list below ALL existing improvements on your land e.g. fencing, dams, buildings etc. go to 10

(If there is insufficient space, please lodge as an attachment)

A property sketch and/or aerial photo overlay of the improvement/s should be attached to the application.

10. Provide details of any additional information to support the application. (optional) go to 11

(If there is insufficient space, please lodge as an attachment)

Attachments

The following must be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

11. Tick the box to confirm the attachments for part of the application:

Application Fee

Part A online form – Contact and Land details or Contact and Land details (PDF)

If the exchange involves part of a parcel/s, provide a property sketch and /or aerial photo overlay showing the exchange proposal, if applicable

Property sketch and /or aerial photo overlay showing improvement/s, if applicable

Evidence of pre-lodgement discussions with the department, if applicable

It is recommended that any attached plans, sketches or maps be of minimum A4. For your application to be processed, all parts of this application form must be completed accurately. Otherwise, your application may be returned to you to complete or refused.

Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.