



APPLICATION OR TENANCY REFERENCE NUMBER:

The Department of Housing and Public Works determines eligibility for its services using a number of factors including the amount of your household income and assets. Household income is also assessed to calculate the amount of rent the department will charge its tenants.

The Income Confirmation Service allows the department to obtain income and asset details for housing assistance applicants and occupants directly from the Australian Government Services Australia. If you are in receipt of a Centrelink income, your consent on this form will allow the Housing Services to obtain your income and assets details directly from Australian Government Services Australia and use these to assess your eligibility for housing assistance or to calculate your rent payable.

### **Income Confirmation Service Consent**

**I/we the undersigned** authorise the Department of Housing and Public Works (Housing and Homelessness Services) to use Centrelink Confirmation eServices to perform a Centrelink enquiry of my customer details and concession card status in order to enable Housing and Homelessness Services to assess my entitlement to services. I authorise the Australian Government Services Australia to provide the results of that enquiry to Housing and Homelessness Services.

I understand the Australian Government Services Australia will disclose personal information to Housing and Homelessness Services including, where relevant, current and historical details of name, address, concession card status, payment type, payment status, one off payment, income, assets, deductions, shared care arrangements and partner status to confirm my eligibility for services from Housing and Homelessness Services.

I understand that this consent, once signed, remains valid only for the period I am a customer of Housing and Homelessness Services. I understand that this authority, which is ongoing, can be revoked at any time by contacting Housing and Homelessness Services or the Australian Government Services Australia.

I can get proof of my circumstances/details from the Australian Government Services Australia and provide it to Housing and Homelessness Services so that eligibility for services can be determined. If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the services provided by Housing and Homelessness Services.

<b>Surname</b>	
<b>First name/s</b>	
<b>Date of birth</b>	
<b>Centrelink Customer Reference Number (CRN)</b>	
<b>Signature</b>	
<b>Date</b>	

A fact sheet is available from your nearest Housing Service Centre and information is available from the Australian Government Services Australia on their website at [www.servicesaustralia.gov.au](http://www.servicesaustralia.gov.au).

***Please return completed form to your nearest Housing Service Centre.***

#### **Privacy Notice**

The Department of Housing and Public Works is collecting personal information on this form to provide you with housing assistance. To assist you with your housing needs and services, your personal information may be disclosed to partner agencies, service providers, local governments and non-governmental organisations that may be able to provide you with housing or support services. They may, to assist you with your housing needs and services, pass on the information to other partner agencies, service providers, local governments and non-governmental organisations that may be able to provide you with housing or support services. Limited personal information may be used for housing related research, policy or planning functions. Unless authorised or required by law, your personal information will not otherwise be disclosed to any other third party without your consent. More information about the Department's privacy policy is available on our website at [www.hpw.qld.gov.au](http://www.hpw.qld.gov.au).