

Approved form – Gifts and Benefits Register

Date given or received	Description of gift or benefit	Value	Name of donor ¹	Name of recipient	For gifts received was the gift: a) retained by employee; or b) retained by agency.	Reasons for accepting or giving (what is the benefit to the Queensland community)	Name & signature of accountable officer or supervisor.
21.01.2013	Lunch at CPA Australia Conference	\$170	CPA Australia	Ian Maynard	Retained by employee	Guest speaker at CPA Conference	Ian Maynard
21.02.2013	Lunch	\$155	QUT	Leanne Gill	Retained by employee	Developing & maintaining professional network relationship	Leanne Gill

Ian Maynard

¹ For organisational donors, include name of organisation. If donor is an individual, use a generic reference. E.g. "individual", "family of patient".