School Room Hire List

Room	Length of Hire		Capacity and Configuration				Specific Features
	Half Day (0-4hrs)	**Full Day**	**Theatre**	**U-Shape**	**Workshop**	**Boardroom**	
Sandhills Conference Room	$300	$450	160 Max	30 Max	72 Max	24 Max	*Access to Patio - Microsoft Teams (request when booking)
Saltwater Boardroom	$150	$250	-	-	-	24	*Access to Patio - Microsoft Teams (request when booking)
Desert Bloom Meeting Room	$120	$210	-	18	24 (3x sets of tables, 8x chairs per set)	20	- Microsoft Teams (request when booking)
Cooyar Alpine Workshop Room	$150	$240	-	-	30 (6x sets of tables, 5x chairs per set)	-	*Access to Patio - Microsoft Teams (request when booking)
Rockbed Meeting Room	$90	$180	-	-	-	12	- Microsoft Teams (request when booking)
Raincloud Meeting Room	$60	$120	-	-	-	12	*Access to Patio - Microsoft Teams (request when booking)

*Please note all rooms have AV Equipment provided to support your BYO PC Laptop.

**Apple users will be required to supply own HDMI Adaptor if displaying Presentations on Monitors.

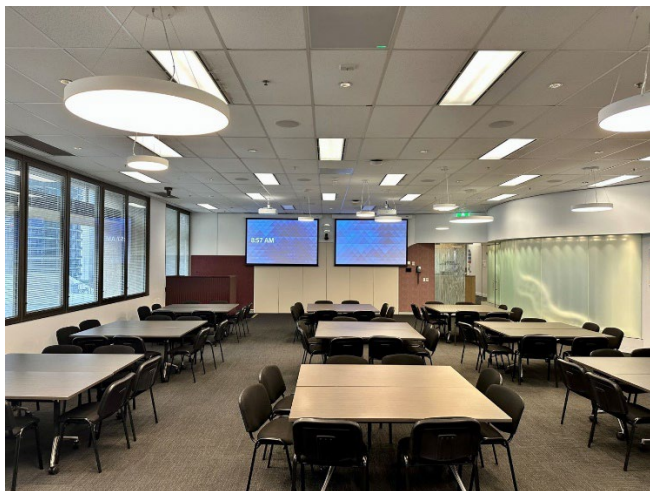***DoE does not support Zoom or Skype web conferencing software - **Microsoft Teams only.**

**** Please contact IT HELPDESK PH - 1800680445 for Guest WIFI logins if using non-Departmental Devices.

*****School based staff can login to "iDET" Wi-Fi for internet access, if used back at School location.

Floor 12 Conference Centre Larger Rooms
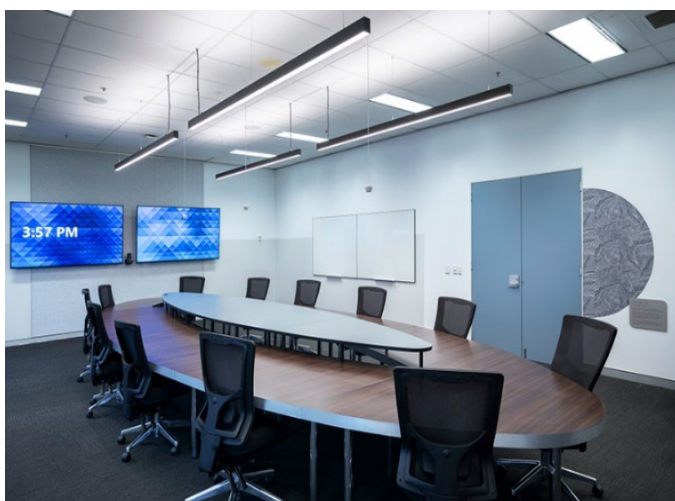
Sandhills Conference Room

Seats Maximum People – 160 Theatre Style

72 Workshop style

30 U-Shape

Cooyar Alpine Meeting Room

Seats Maximum People – 30 Workshop Style

(6x Sets of tables, 5x chairs per set)

Saltwater Boardroom

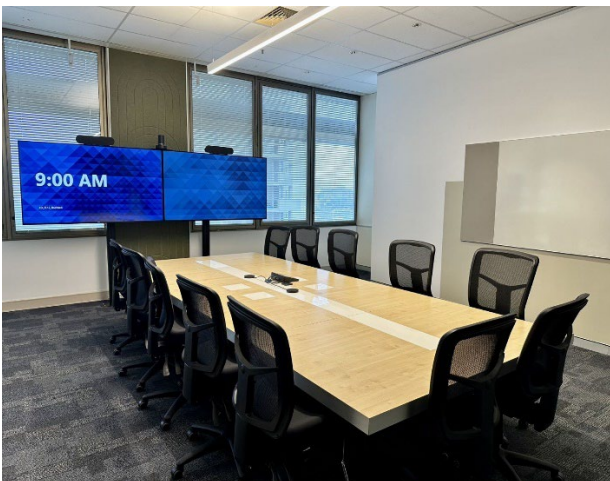**Seats Maximum People –**

24 Boardroom Style Only

Desert Bloom Meeting Room

Seats Maximum People –

19 Boardroom Style

24 Workshop Style

(3xSets of tables, 8xChairs)
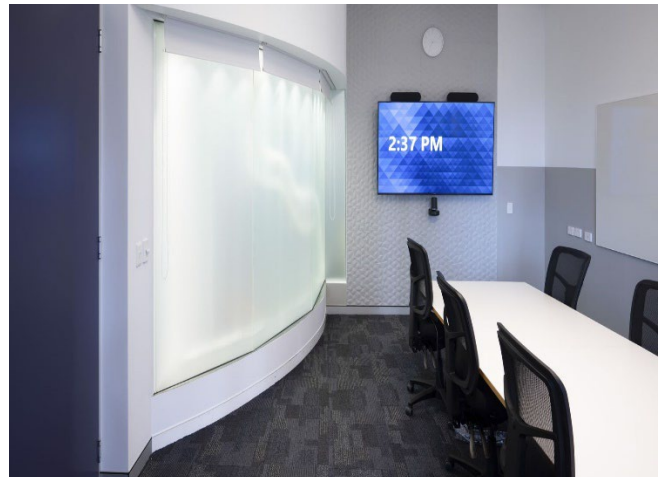
18 U-Shape

Queensland Government

Floor 12 Conference Centre Smaller Rooms

Rockbed Meeting Room

Seats Maximum People –

12 Boardroom Style Only

Raincloud Meeting Room

Seats Maximum People –

12 Boardroom Style Only

Queensland Government