



Part B – Form LA13

Application for a lease to be used for additional or fewer purposes and/or change conditions of a Lease, Licence or Permit to Occupy

Land Act 1994



Requirements

1. This application is for a lease to be used for additional or fewer purposes and/or change imposed conditions of a Lease, Licence or Permit.
2. Please read the respective [Amending the purpose or conditions guide](#), which includes application restrictions.
3. Payment of the prescribed Application fee per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Resources](#) website at <<https://www.resources.qld.gov.au>> or contact your nearest [business centre](#) or call 13 QGOV 13 74 68.
4. **Part A online form:** [Contact and land details](#) or [Part A L00 Contact and land Details](#) (PDF) must be completed and submitted with your application.
5. Any additional information to support the application.
6. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

7. You are **strongly encouraged** to arrange a pre-lodgement meeting with us before you apply to ensure you have the information you need to apply correctly. You can do this by contacting your nearest business centre.
8. **Additional or fewer Purposes** – A lease must only be used for the purpose for which it is issued. An application can be made under section 154 of [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> if a lessee considers the lease may be used for additional or fewer purposes. An additional purpose must be complementary to, and not interfere with, the current purpose or relate to the production of energy from a renewable source. A lessee of a special lease may apply under section 477 of the *Land Act 1994* to change the purpose for a special lease. Please refer to the department's relevant operational policies and guidelines in the [guide](#).
9. Assessment of an application to use a lease for additional or fewer purposes, or to change the purpose of a special lease may:
 - require a change to the conditions of the lease; and/or
 - result in a change of the rental category.
10. **Changing the condition/s** – A lease, licence and permit to occupy are subject to regulated, mandatory and imposed conditions. A lessee, licensee or permittee must comply with the conditions of their lease, licence or permit to occupy. Regulated conditions (see Chapter 5 Part 2 Division 3A of the *Land Act 1994* and Schedule 1 of the [Land Regulation 2020](#)) and mandatory conditions (see Chapter 5 Part 2 Division 1 of the [Land Act 1994](#)) cannot be changed.
11. An application can be made under section 210 of the *Land Act 1994* to change the imposed conditions (see Chapter 5 Part 2 Division 3 of the *Land Act 1994*) if the lessee, licensee or permittee considers all or some of these imposed conditions are no longer appropriate. This may result in the amendment, addition or deletion of the imposed conditions.

12. Information on this form, and any attachments, is being collected to process and assess your application under sections 154 and 210 of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
13. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@resources.qld.gov.au if you do not wish for the department to contact you.
14. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
15. For further privacy information click [Privacy](#) or go to <www.resources.qld.gov.au/home/legal/privacy>.

Office Use Only	Add/Few Purpose	 9 311662 185266
	Change conditions of lease, licence or permit	 9 311662 185273

1. The application is to change:

Purpose of a lease for additional or fewer purposes **go to 2**

Purpose of a special lease **go to 4**

Imposed condition/s of a lease/licence or permit to occupy **go to 5**

2. What is the existing purpose/s of the lease? **go to 3**
 (If there is insufficient space, please lodge as an attachment)

3. What is the proposed (additional or fewer) purpose/s of the lease with reasons to support the application? **go to 10**
 (If there is insufficient space, please lodge as an attachment)

4. If a special lease, what is the proposed purpose with reasons to support the application? **go to 10**
 (If there is insufficient space, please lodge as an attachment)

5. Is your application for:

Amendment of existing imposed condition/s of a lease, licence or permit to occupy **go to 6**

Remove existing imposed condition/s of a lease, licence or permit to occupy **go to 7**

Add imposed condition/s to a lease, licence or permit to occupy **go to 8**

6. If your application relates to the amendment of existing imposed condition/s please advise the proposed amendments and reasons why the amendments are required? **go to 9**
 (If there is insufficient space, please lodge as an attachment)

7. If your application relates to the removal of existing imposed condition/s, please advise the condition/s that are proposed to be removed with reasons to support the application.

(If there is insufficient space, please lodge as an attachment)

go to 9

8. If your application relates to the addition of imposed condition/s, please advise the condition/s to be added with reasons to support the application.

go to 9

(If there is insufficient space, please lodge as an attachment)

9. Are the proposed changes to the imposed condition/s subject to approval of any agency other than Department of Resources?

Yes

go to 10

No

go to 10

If Yes, and the lease is subject to any statutory requirement or condition requiring the approval of another agency, the views of that agency to the proposed changes must be supplied in writing with the application.

10. Is the lease subject to a mortgage?

Yes

go to 11

No

go to 11

If Yes, the written consent for this application must be obtained from the registered mortgagee, and must be attached to the application form.

11. Is there a sublease or other registered interest (e.g. easement) over the lease?

Yes

go to 12

No

go to 12

If Yes, the written consent for this application must be obtained from the registered sub-lessee/s and any other registered interest holder/s, and must be attached to the application form.

12. Provide details of any additional information to support the application. (optional)

go to 13

(If there is insufficient space, please lodge as an attachment)

Attachments

The following must be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

13. Tick the box to confirm the attachments for part of the application:

- Application Fee.
- Part A online form – Contact and Land details or Part A – Contact and land details PDF.
- Evidence of pre-lodgement discussions with the department, if applicable.
- Letter of consent of Mortgagee, if applicable.
- Letter of consent of sub-lessee/s or other registered interest holder/s, if applicable.
- Views of relevant agencies, if applicable.

For your application to be processed, all parts of this application form must be completed accurately. Otherwise, your application may be returned to you to complete or refused.

Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.